

1. Organisation of PGME delivery.

- “Proposals for the Organisation of Postgraduate Medical Education at the provider level” (the red guide) **published in August 2007** promoted much discussion about roles and accountability of those involved in managing PGME and promoted the Director of Medical Education role.
- “Who does What in Foundation & Specialty Training”. This draft document defines clearly what the various terminology means in an attempt to stimulate discussion and move to national agreed terminology. **To be finalised & circulated March 2009**
- Job Description for Educational Supervisor. **Circulated October 2008**

2. Supporting Trainees

- Managing Trainees in Difficulty **January 2008**
- FP Careers Support **July 2008**
- NACT End of placement report **Oct 2008**
- NACT Training report **Oct 2008**

3. Position statements

- Role of DME in Induction and Mandatory Training **Oct 2008**
- Multiple educational roles **Oct 2008**
- Time for DME **Oct 2008**
- Educational Approval of F1 posts **Jan 2009**

4. Quality Control

- NACT Specialty Quality Control Form – adopted by most deaneries **Apr 2008**

5. SAS Doctors Support & Development.

NACT UK has promoted the strategy to get SHA money into postgraduate funds to ensure that the funds are utilised for the purpose intended.

- SAS Tutor Job description **Oct 2008**

6. Developing / Supporting members

- Induction course for new Tutors – 2.5 day course run twice a year
- Annual Spring meeting with AGM – held in Southampton May 2008
- UKPGME – 28 Nov 2008 “Ensuring Quality in Medical Education” This annual one day conference, supported by COPMeD & AoMRC, was well attended by a wide variety of educators.
- Workshops for FP Directors, Induction & Mandatory Training, Career Counselling, Business & Finance.
- 7th Multispecialty conference – 27/28th January 2009
- **Clinical Teacher** free with membership, following closer links with ASME

7. Committee Work. Regular input into COPMeD, English Deans, Academy of Medical Royal Colleges FP and ST Committees, UKFPO, RCGP, JACSTAG, National Careers Group, Physicians Training Board, DH Task&Finish Groups

8. Medical Education. Member of ASME Council & contributor to ASME workshops. Run a Doctors in Difficulty workshop at AMEE **Sept 2008**

9. Involvement in working groups with PMETB

- Trainer Standards **July 2008**
- Educating Tomorrows Doctors **June 2008**
- Workplace Based Assessments – a guide for implementation **to be published**